

The Center for Architecture Rental Information

AIA San Antonio's new Center for Architecture offers you an exciting alternative to the traditional rental space. Located on the historic Pearl Brewery campus in mid-town San Antonio, the Center is one of San Antonio's greenest public meeting spaces, fully equipped for both small and large gatherings. An array of technology including dimmable lighting, state-of the art A/V and sound system and highly efficient environmental control systems will ensure your meeting or function's success.

The Center for Architecture was founded by the San Antonio chapter of The American Institute of Architects to conduct community initiatives and advance the knowledge of architecture in San Antonio and appreciation of the architecture and communities found within the region. In addition to fostering knowledge about the built environment among the public, the Center's goal is to help shape the future of architecture and design through advocacy, professional collaboration, and educational outreach.

Facilities

Gallery

The Center's signature presentation and exhibition hall is a dramatic and flexible space. High ceilings, a built-in projector, and screen make this spacious gallery a perfect fit for symposia, lectures, films, and functions. It is outfitted with state-of-the-art technology systems and modern furnishings.

Gallery Amenities (subject to availability)

- 150 nesting Haworth arm chairs
- Digital projector
- 65" LCD TV
- Podium with serial port connector to the LCD for laptop display transfer
- Audio link to amplifier with ceiling speakers in the room
- 22 training tables (18" x 72") which allow for a multitude of meeting layout options
- Wireless internet connection
- iPod docking station
- 8' x 10' screen and ceiling mounted LCD projector

Board Room

This handsome space provides a professional setting for your meetings or classes. A glass door provides privacy from the adjacent suites of offices. Amenities such as a 52" LCD TV, white board suitable for projection and note taking, a flexible six-part conference table and reclining executive chairs provide function and sleek design.

Board Room Amenities (subject to availability)

- Haworth arm chairs
- Portable Digital projector
- 52" LCD TV
- 8 modular training tables which allow for a multitude of meeting layout options
- Wireless internet connection

For more information on availability and rates, please contact: **210.226.4979** or **info@aiasa.org**

Rate Policies

BOARD ROOM OR GALLERY II

(RENTED SEPARATELY; HOWEVER THE SAME RATE APPLIES TO BOTH SPACES)

	Hourly Rate	½ Day (four hours)	Full Day (eight hours)
For Profit	\$175	\$560	\$980
Non-Profit	\$140	\$450	\$785
Allied Member/Sponsors	\$155	\$495	\$870
AIA Professional Members	\$95	\$300	\$610

GALLERY

	Hourly Rate	½ Day (four hours)	Full Day (eight hours)
For Profit	\$250	\$800	\$1500
Non-Profit	\$200	\$640	\$1200
Allied Member/Sponsors	\$225	\$720	\$1350
AIA Professional Members	\$125	\$400	\$750

*Please note that a two hour minimum is required for all rentals.

*If full facility required, combined rates will reflect a 25% discount.

Surcharges

- Clean-Up fee \$35 for half a day and \$65 for a full day rental will apply.
- After Hours Events Beginning before 8:00 am or ending after 5:00 pm Monday through Friday, and during the weekend. 25% of the room rental fee.
- Security Required for events with over 100 in attendance in which alcohol of any kind will be served. Four hour minimum at \$25 per hour per officer.

CANCELLATIONS

Four or more weeks notice - full refund. Less than four weeks' notice of cancellation - no refund. All bookings are received on a first come, first served basis based on when the deposit is received. Cancellations must be received in writing to be considered valid.

SECURITY

One security guard is required for events serving alcohol. Security is required to be in place ½ hour before guests arrive and ½ hour after the ending time of the event to assist with the departure of guests. The rate for each security guard shall be \$25.00 per hour.

PARKING

Free surface parking for the Center for Architecture is available at surface lots located on Grayson Street on the east and west sides of the Full Goods building. Additional curbside parking is located on Grayson Street. For large functions, specific parking locations will be identified and marked.

ALCOHOLIC BEVERAGES

A Texas Alcoholic Beverage Commission (TABC) licensed bartender must be used for the service of all alcoholic beverages and may be hired through your caterer.

FIRE SAFETY

Facility is a non-smoking establishment. Smoking is permitted outside the facility in designated areas only. There is a "no open flame" policy inside the Facility.

SCHEDULING

The Center for Architecture is an exhibition space, rental hall, and functioning office. Capacity, wall, and floor space are subject to change due to installed exhibitions, events, or daily office activity. Exhibitions are not to be removed or altered when setting up for an event without the written approval and assistance of the Center Coordinator.

CLEANING & DAMAGE

By signing the rental agreement, the User agrees to return the Facility in the condition it was presented on the day of the event. As a security deposit, the User agrees to provide a valid Driver's License and a major credit card (Visa/Master Card/American Express). User assumes all liability for items damaged, broken and/or removed from the Facility and understands the credit card on file will be charged if those items are not repaired, replaced, or returned. If the items are not repaired, replaced, or returned to the Center Coordinator's satisfaction, following three e-mail notices, the item(s) will be charged to the Visa / Master Card / American Express credit card number on file.

Approved Catering List

Absolutely Delicious Catering

10223 Sahara
San Antonio, TX 78216
Phone: 210.342.2321
Fax: 210.340.3135
www.absolutelydelicious.com

Central Market

4821 Broadway
San Antonio, TX 78209
Phone: 210.368.8686
Fax: 210-368-860
www.centralmarket.com

Don Strange of Texas, Inc.

1551 Bandera Road
San Antonio, TX 78228
Phone: 210.434.2331
Fax: 210.434.5300
info@donstrange.com
www.donstrange.com

Fresh Horizons Creative Catering

2020 Broadway
San Antonio, TX 78215
Phone: 210.226.5919
Fax: 210.226.1800
www.freshhorizons.com

Honey Baked Ham

999 East Basse Road, Ste. 120
San Antonio, TX 78209
Phone: 210.824.3996

Honey Baked Ham continued

Fax: 210.824.2642
www.honeybaked.com

Page Barteau Catering

2332 N. St. Mary's Street
San Antonio, TX 78212
Phone: 210.821.5371
Fax: 210.733.9901
www.pagebarteaucatering.com

The RK Group

(Catering By Rosemary, Inc.)
1220 East Commerce
San Antonio, TX 78205
Phone: 210.223.2680
Fax: 210.223.9950
www.therkgroup.com

True Flavors

715 Old Hwy 90 West
San Antonio, TX 78237
Phone: 210.436.8771
Fax: 210.436.7639
dlopez@trueflavors.com
www.trueflavors.com

W.D. Deli

3123 Broadway
San Antonio, Texas 78209
Phone: 210.828.2322
Fax: 210.828.2781
www.wddeli.com

The Center for Architecture



Gallery



Board Room

